# JOHNSTOWN-MONROE LOCAL SCHOOLS

**June 11, 2018** **Regular Session**

The Johnstown-Monroe Local Board of Education met in Regular Session on Monday, June 11, 2018 at 6:30 p.m. in the High School Innovation Center, Room 102. Roll call was answered by Mr. Benton, Mr. Beverick, Mrs. Booher, Mr. Dodderer, and Mr. Swauger.

**SILENT PRAYER**
**PLEDGE OF ALLEGIANCE**

**ANNOUNCEMENTS/VISITORS/AUDIENCE COMMENTS**

Mr. Dickson introduced Mr. Ross, the new 5th Grade Teacher and Varsity Boy's Basketball Coach.

Mr. Dickson noted new items added to the agenda after the Friday agenda went out. These are items p. through r. under section IX.

**TREASURER'S RECOMMENDATIONS**

**18-055** Moved by Mrs. Booher, seconded by Mr. Beverick to approve the Treasurer's Recommendations as presented:

a. To approve the minutes of the May 14, 2018 Regular Session Meeting.

b. To approve the May, 2018 Treasurer Report.

c. To approve Amended Appropriations and Amended Certificate of Estimated Resources for FY 2018 as follows:

**ESTIMATED RESOURCES:**

| | |
|---|---|
| General Fund | $32,812,101.84 |
| Special Revenue | $1,508,174.46 |
| Debt Service | $3,812,189.17 |
| Capital Projects | $13,767,227.08 |
| Enterprise | $915,936.16 |
| Agency Funds | $160,882.37 |
| Private Purpose | $125,667.77 |
| Total | $53,102,188.85 |

**AMENDED APPROPRIATIONS:**

| | |
|---|---|
| General Fund | $19,473,744.46 |
| Special Revenue | $1,011,003.97 |
| Debt Service | $1,887,787.99 |
| Capital Projects | $12,893,721.54 |
| Enterprise | $631,997.82 |
| Agency Funds | $147,551.15 |
| Private Purpose | $88,361.52 |
| Total | $36,134,168.45 |

d. To approve the following donations:

| Donor | Description | Value | Recipient |
|---|---|---|---|
| Anna M. Calhoun | Cash donation for Turf/Track Replacement | $500 | Board Office |
| Jeremy & Marianne Derenberger | Donation for James Warthen Scholarship | $100 | High School |
| Licking Memorial Hospital | Cash donation for Turf/Track Replacement | $25,000 | Board Office |
| Chris Craig, Carolyn Ciriegio JT Ten | Donation for Mike Craig Scholarship | $1,000 | High School |
| James E. Colville | Cash donation for Turf/Track Replacement | $250 | Board Office |
| Whit's Johnstown, LLC | Cash donation for Turf/Track Replacement | $339.50 | Board Office |
| Bill & Debbie Martin | Inflatable obstacle course for Field Day | $300 | Elementary |
| Melanie Main | Donation for James Warthen Scholarship | $100 | High School |

Discussion after the motion: Mrs. Booher asked what the total donations are to date. Mr. Niblick said around $80,000. Mr. Dodderer thanked the donors.

Aye: Mrs. Booher, Mr. Beverick, Mr. Benton, Mr. Dodderer, and Mr. Swauger
Motion carried.

Discussion before the motion: Mr. Niblick explained that item e. is to approve a temporary budget for the 2018-2019 school year. The final budget will be presented in September. Item f. includes the year-end inventory disposals.

**18-056** Moved by Mr. Dodderer, seconded by Mr. Benton to approve the Treasurer's Recommendations as presented:

e. To approve Temporary Appropriations for FY 2019 as follows:

**TEMPORARY APPROPRIATIONS:**

| | |
|---|---|
| General Fund | $17,500,000.00 |
| Special Revenue | $1,000,000.00 |
| Debt Service | $1,900,000.00 |
| Capital Projects | $8,000,000.00 |
| Enterprise | $600,000.00 |
| Agency Funds | $150,000.00 |
| Private Purpose | $75,000.00 |
| Total | $29,225,000.00 |

f. To approve disposals from inventory in accordance with Appendix A.

Aye: Mr. Dodderer, Mr. Benton, Mr. Beverick, Mrs. Booher, and Mr. Swauger
Motion carried.

Discussion before the motion: Mr. Niblick explained that item g. is the final resolution required to be filed to have the renewal emergency levy put onto the November ballot.

**18-057** Moved by Mrs. Booher, seconded by Mr. Dodderer to approve the Treasurer's Recommendations as presented:

g. To approve the following resolution:

RESOLUTION DECLARING INTENT TO PROCEED
WITH ELECTION ON THE QUESTION OF
RENEWAL OF EMERGENCY TAX LEVY

(R.C. Sections 5705.03, 5705.194 – 5705.197)
Renewal Emergency Levy

WHEREAS, on May 14, 2018, the Board passed a resolution (the "Resolution of Necessity") declaring the necessity, in order to provide for the emergency requirements of the School District, to renew all of the existing emergency tax levy to raise $2,200,000 for each year that said levy is in effect, for a period of five years, and upon the entire territory of the School District; and

WHEREAS, the County Auditor of Licking County, Ohio has certified to the Board that an estimated annual levy of six and nine tenths (6.90) mills for each one dollar of valuation, which is sixty nine cents ($0.69) for each one hundred dollars of valuation, will be required to produce the annual amount set forth in the Resolution of Necessity;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Johnstown-Monroe Local School District, Licking and Delaware Counties, Ohio, a majority of the members thereof concurring, that:

Section 1. The Board desires to proceed with the submission of the question of such renewal emergency tax levy (the "Emergency Levy") to the electors of the School District.

Section 2. The question of the Emergency Levy shall be submitted to the electors in the entire territory of the School District at the election to be held on November 6, 2018 (the "Election Date"). All of the territory of the School District is in Licking and Delaware Counties, Ohio.

Section 3. The form of the ballot to be used at said election shall be substantially as follows:

Shall a levy renewing an existing levy be imposed by the Johnstown-Monroe Local School District, Licking and Delaware Counties, Ohio for the purpose of providing for the emergency requirements of the school district, in the sum of $2,200,000, and a levy of taxes to be made outside of the ten-mill limitation estimated by the county auditor to average six and nine tenths (6.90) mills for each one dollar of valuation, which amounts to sixty nine cents ($0.69) for each one hundred dollars of valuation, for a period of five (5) years, commencing in 2019, first due in calendar year 2020?

| | |
|---|---|
| | FOR THE TAX LEVY |
| | AGAINST THE TAX LEVY |

Section 4. The Treasurer of the Board is hereby directed and shall certify, not later than August 8, 2018 (which date is not less than 90 days prior to the Election Date), to the Board of Elections of Licking County, Ohio a copy of the Resolution of Necessity and a copy of this resolution together with amount of the average tax levy expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, as estimated by the Licking County Auditor.

Section 5. The Treasurer of the Board is hereby directed and shall certify to the Board of Elections of Licking County, Ohio that the Emergency Levy is to run for a period of five (5) years, and that the Emergency Levy will include a levy on the 2019 tax list and duplicate (2020 collection year) if approved by a majority of the electors voting thereon.

Section 6. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this resolution were taken in an open meeting of this Board, and that all deliberations of the Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

Discussion after the motion: Mr. Dodderer and Mr. Benton said they will be working on the campaign for this levy.

Aye: Mrs. Booher, Mr. Dodderer, Mr. Benton, Mr. Beverick, and Mr. Swauger
Motion carried.

**SUPERINTENDENT'S REPORT**

Mr. Dickson reminded the Board that the Village Liaison Meeting is tomorrow night at 5:00 p.m. at the Village Hall. Mr. Swauger said he and Mr. Dodderer cannot be there. Mr. Benton and Mr. Beverick said they could go in their stead.
Mr. Dickson discussed the stadium facility. There has been a need to slow this project down. The design is mostly complete, however the material and labor costs are acting as a roadblock at this time. Slowing this down should help the Board save money on this project. We are looking at doing an early site package, to establish the base and utility work for the future facility. This would allow fall sports to play their games in the facility, with plans to use temporary restrooms and facilities to make this possible. The early site work would lay the base for a facility to be built in the winter/spring to be ready for next year. Mr. Swauger explained that trying to build during the season causes a lot of problems with trying to play games at the site. Mr. Dickson explained that the delay could also help us obtain funds to construct the whole facility, including the alternate desired. Re-bidding this in fall should really help the cost of this facility. Mr. Dickson showed the current design, which tries to respect the design of the original facility. This design is also looking to add some retaining walls that should help prevent some of the erosion problems currently at the site. Mr. Benton stressed that the Board did not really have a choice but to delay this project. The costs and timeline were prohibitive for the District to proceed with trying to get this done before the fall. The insurance settlement and fundraising efforts took longer than expected, and ran the Board into an unobtainable goal. Mr. Dickson further explained the needs for donations to ease the burden on taxpayer dollars for this project. Mr. Dickson explained that the GMP for the parking lot project at the Middle School has been received. This needs to be reviewed by the attorney and the Oversight Committee, and then the Board will need to approve a GMP for this to move forward. Mrs. Booher asked about value engineering this project, and Mr. Dickson said yes this will be done in a meeting with the Oversight Committee and Robertson Construction. There is some storm sewer work needed to add an additional sewer line to help with some of the current drainage problems in the lot. This also includes a bump-out of the sidewalk in front of the Middle School and Searfoss buildings. Mr. Dickson discussed the softball field project. The ideal location has been determined by the

surveyors and CMR as behind Searfoss, partially on top of the dirt fill area. The desire is to have this installed soon so there can be grass growing by next season. Mr. Swauger said we need to review all facilities and develop a plan for the Adams/Oregon site after the buildings are razed.
Mr. Dickson publicly recognized Andrea Beverly for heroic actions to save a student from choking in the Middle School lunchroom. The student is just fine following her great action.
Mr. Dickson indicated that we had over 30 applications for open enrollment. The high school students will be accepted, in accordance with the moratorium for open enrollment. He will have a recommendation to continue the moratorium for K-8 at the July meeting for the 2018-2019 school year. Mr. Busenburg explained the foreign exchange program with the Board, and how this is progressing well. He has received a packet of information on each of the students coming to the District.
Mr. Dickson introduced the recommendations below.
Mrs. Booher explained that she has reached out to our attorney on reviewing handbooks. She asked if the items in a. should be reviewed as well. Mr. Dickson said he does not really care if these get reviewed, and they need to be approved by July.
Mrs. Booher commented that Renhill has improved on their fill rates over the past few years on absences.
Mr. Swauger asked if Mr. Dickson could send out the design for the brick project. Mr. Niblick will send these out after the meeting.
Mr. Dickson explained that OSP was the lowest bidder on the insurance. Mrs. Booher asked what the rationale was for the other being so much higher. Mr. Dickson said the loss ratio was a big factor, and school insurance is tough business. Mrs. Booher expressed her dissatisfaction with the way OSP handled our stadium claim. Mr. Dickson said they have been made aware how dissatisfied we were with that.
Mr. Dickson asked to add Cadia Film to item h. for a fee waiver for July 9th date to film at our site. This was added before the motion.

**SUPERINTENDENT'S RECOMMENDATIONS**

**18-058** Moved by Mr. Benton, seconded by Mrs. Booher to approve the following Superintendent Recommendation as presented:

a. To approve the following handbooks for the 2018-2019 school year:
   Gifted Handbook
   Gifted Education Plan
   JOLT Handbook

b. To approve renewal agreement with Renhill for substitute staffing services for the 2018-2019 school year.

c. To approve contract with Robertson Construction to procure and install engraved bricks at the new High School and new Elementary buildings in the total amount of $35,000. This will be funded in part from the Capital Projects Fund (070).

d. To approve increase of $300,000 in Owner Contingency for the Phase 3 Middle School Renovation Project.

e. To approve renewal contract with Ohio School Plan for Liability, Property and Fleet Insurance for the 2018-2019 school year.

f. To approve contract with Executive Management Services for custodial services for the Middle School for the 2018-2019 school year.

g. To approve the 2020-2021 District Calendar (Appendix B).

h. To approve facilities use fee waiver for the following organizations for the 2018-2019 school year:

| Organization | Reduced Hourly Fee |
|---|---|
| Ohio Elite Baseball – H.S. Baseball Field | $0 |
| Cadia Film – one time July use event | $0 |

Discussion after the motion: Mr. Dodderer thanked Mr. Dickson for his work on all of these projects. Mr. Swauger asked if we should pull out item a. for review or wait a year. He recommended waiting until next year to review these three by the attorney. Mrs. Booher agreed to defer these for another year. Mr. Swauger asked Ms. Chumney how many Johnstown kids were on the Ohio Elite Baseball team. He said they have bumped our Middle School Club

Baseball team in the past, and this is an issue if it is not primarily Johnstown kids. Mr. Dickson said the issue of getting bumped had been addressed, but we need to address which groups get full waivers, and who must pay fees. The priority should be given to those groups that are primarily Johnstown kids. We will continue to analyze this.

Aye: Mr. Benton, Mrs. Booher, Mr. Beverick, Mr. Dodderer, and Mr. Swauger
Motion carried.

Discussion before the motion: Mr. Dickson explained that item e. was to correct an error in not approving this contract earlier in the year. She filled the entire coaching position, and this approval was simply missed in July of last year. He explained that item h. is to clean up position titles. These individuals have been serving this role, but have not been classified appropriately in the past. Items l. and r. also relate to this re-classification.
Mr. Dickson also explained that the Food Service has shown to be capable to covering the costs of the two new positions recommended in item i.
Mr. Dickson explained that item p. will be for approximately 40 students, and will be taught by Johnstown teachers for Johnstown students only. Mr. Dodderer asked if we have approached the Babcock Foundation to pay for this program. Mr. Dickson said he will look into this.

**SUPERINTENDENT'S PERSONNEL RECOMMENDATIONS**

**18-059** Moved by Mr. Dodderer, seconded by Mr. Benton to approve the following Superintendent Recommendations as presented:

a. To approve the following Certified position for employment contract (for the 2018-2019 school year) as listed, pending approval of BCI and/or FBI clearance as required, contingent upon completion of all other required documentation. Should requirements not be met, this offer of employment will be considered null and void.

| | | | |
|---|---|---|---|
| Ross, Michael | 5th Grade Math | B/Step 5 | FY19 |

b. To accept the resignation of William Abner, JV Girls Basketball Coach, effective at the end of the 2017-2018 school year.

c. To approve the following Supplemental positions for employment contracts (for the 2018-2019 school year) as listed, pending approval of BCI and/or FBI clearance as required, contingent upon obtaining/holding required certification and completion of all other required documentation. Should requirements not be met, this offer of employment will be considered null and void.

| | | | |
|---|---|---|---|
| Bellard, Rhonda | Consumer Science Advisor | Group II/Step 4 | 1 year |
| Cox, Melody | Musical Director | Group II/Step 5 | 1 year |
| Cox, Melody | H.S. Choral Director | Group III/Step 5 | 1 year |
| Cox, Melody | M.S. Choral Director | Group III/Step 5 | 1 year |
| Dunn, Carole | M.S. Student Council | Group V/Step 3 | 1 year |
| Fresch, Robert | Head Wrestling | Group II/Step 5 | 1 year |
| Huffman, Bruce | H.S. Student Council | Group V/Step 8 | 1 year |
| Merrill, Debbie | Junior Class Advisor | Group III/Step 3 | 1 year |
| Merrill, Debbie | Reserve Girls Basketball | Group II/Step 1 | 1 year |
| Ortman, Tammy | Senior Class Advisor | Group III/Step 6 | 1 year |
| Piper, Karen | Assistant Musical Director | Group III/Step 4 | 1 year |
| Prouty, Polly | National Honor Society | Group V/Step 8 | 1 year |
| Prouty, Polly | Quiz Bowl | Group V/Step 8 | 1 year |
| Ross, Michael | Varsity Boys Basketball | Group I/Step 0 | 1 year |
| Zirille, Angela | Assistant Band Director | Group III/Step 7 | 1 year |
| Zirille, Angela | M.S. Band Director | Group IV/Step 8 | 1 year |
| Zirille, Marc | H.S. Band Director | Group I/Step 8 | 1 year |

d. To accept the resignation of Eric Harrison, Freshman Boys Basketball Coach, effective May 14, 2018.

e. To retroactively approve Debbie Merrill as Freshman Girls Basketball Coach for the 2017-2018 school year, Group III/Step 0.

f. To approve Kristin Smith as a district approved ESY Tutor for summer of 2018 and 2018-2019 school year.

g. To approve agreement with Gail Grangaard to provide Kindergarten Screening Services for

the 2018-2019 school year, at a rate of $20.00 per hour, not to exceed 30 hours.

h. To reclassify the following employees from Maintenance Custodian to Maintenance Technician:
Bill Glancy
Derrick Holter
David Cappittee

i. To approve the creation of 2 new cook positions, as follows:
7.5 Hour Per Day – High School Cook
5.5 Hour Per Day – Middle School Cook

j. To accept the resignation of Joshua Bergstrom as Head Track and Field Coach at the end of the 2017-2018 school year.

k. To approve the following Pupil Activity positions for employment contracts (for the 2018-2019 school year) as listed, pending approval of BCI and/or FBI clearance as required, contingent upon obtaining/holding required certification and completion of all other required documentation. Should requirements not be met, this offer of employment will be considered null and void.

| | | | |
|---|---|---|---|
| Davis, Ben | M.S. Wrestling | Group IV/Step 4 | 1 year |
| Napper, Julie | H.S. Cheer – Basketball | Group III/Step 3 | 1 year |
| Williamson, Kaelan | M.S. Cheer – Basketball | Group IV/Step 1 | 1 year |

l. To approve the following job descriptions:
Custodian
Maintenance Supervisor
Maintenance/Custodian
Maintenance Technician

m. To accept the resignation of Kate Warner, H.S. Student Attendant, effective June 6, 2018.

n. To approve the following Volunteer position (for the 2018-2019 school year) as listed, pending approval of BCI and/or FBI clearance as required, contingent upon obtaining/holding required certification and completion of all other required documentation. Should requirements not be met, this offer of employment will be considered null and void.

| | | | |
|---|---|---|---|
| Carlton, Jacob | Marching Band | Volunteer | 1 year |

o. To approve Debbie Merrill as a district approved Summer Tutor for 2018.

p. To approve a Summer Elementary Reading Program, in an amount not to exceed $3,500, utilizing tutors from our district approved tutors list.

q. To approve Jennifer McGinnis, Elementary Teacher, for 35 unpaid days under FMLA.

r. To approve updated classified salary schedule for the 2018-2019 school year.

Discussion after the motion: Mrs. Booher asked if the individuals in item l. perform custodial duties if necessary. Mr. Dickson said this has been included in the new job descriptions. Mr. Swauger asked since the Food Service Department is healthy, will there be a lunch cost increase for next year. Mr. Dickson said there will be no lunch increases for this year, and some equipment for the Middle School will be purchased from the Food Service fund as well. Mr. Cartwright has put this fund in a very healthy position. Mr. Dodderer thanked all those leaving the District, and welcomed all of the new hires and volunteers.

Aye: Mr. Dodderer, Mr. Benton, Mr. Beverick, Mrs. Booher, and Mr. Swauger
Motion carried.

**ADDITIONAL BOARD BUSINESS/REPORTS**

New Business – Mrs. Booher said that she spoke with an attorney in Don Scriven's office regarding policy. She came from ODE and specializes in policy. She has asked them to look into the District handbooks prior to approval in July. She would like them to review the verbiage in these handbooks to cut down unnecessary language. She would like this to dovetail

into policy if it works out well. She is looking into getting a 'not to exceed' amount for them to perform this work. This will focus on the High School handbook first, and move forward from there. Mrs. Booher expressed a desire for handbooks and policy to go hand-in-hand, and look to cut down unneeded language. She will be discussing this further with the attorney tomorrow. If the price is reasonable, the Board may look to proceed with this. Mr. Busenburg voiced his concern with cutting too much out of the handbook, and that some sections are a valuable resource to school personnel. He asked that he be informed of all changes taking place, and have a say in these if there is no harm in keeping certain sections. Mrs. Booher said we will analyze all of this as she goes through this process. Mr. Dickson asked if it would only be the High School handbook. Mrs. Booher said she will look at the cost first to make that decision. The attorney informed her that the High School handbook could have a 30 day turnaround, to facilitate approval at the July meeting.

Mr. Dickson informed the Board about the issue with the scorer's table at the High School gym. He has received a proposal to revise the bleachers to fit the scorer's table appropriately. BSHM has expressed that they may help share the cost to do this. The individuals behind the table would sit on the first row of the bleachers, and the electric would come out in front with a bump on the floor, which could be a tripping hazard. This solution would create room in front, but would cause visitors to walk in front of the table. Mr. Dickson said he wants to look at this for any other options further before proceeding with this for sure. Mr. Swauger said we asked during design to have room behind the table, so he agreed to continue analyzing this.

**ADJOURNMENT**

**18-060** Moved by Mr. Beverick, seconded by Mr. Benton to adjourn the meeting at 7:48 p.m.

Aye: Mr. Beverick, Mr. Benton, Mrs. Booher, Mr. Dodderer, and Mr. Swauger
Motion carried.

Treasurer

President